



*On Duties Of A  
Church Leader*

By

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Teaching Notes are Bible studies we taught before GraceLife Ministries began publishing articles online in 1995. Some were presented as sermons, others as group studies.

Our hope is that these older studies will be a blessing to you in your life and ministry. Please use them in any way God leads you.

These teaching notes are from a series of studies about the Duties of a Church Leader.

[These notes are from a radio broadcast study taught more than 40 years ago.]

Taken from the Letters of Paul to Timothy

## The Church Leader Should:

1. Charge the teachers of the churches to teach only the doctrines of Christ and His apostles. He should also teach people to give no heed to fables and endless genealogies. These bring about foolish questions rather than edifying the Church to godliness and faith.

2. Teach that the end of the commandment is love ---

- Out of a pure heart
- Out of a good conscience
- out of a genuine faith

3. Be actively involved in spiritual warfare - weapons are to be faith and a good conscience

4. Pray for all men with:

- Supplications
- Prayers
- Intercessions
- Giving of thanks

5. Pray for all governmental leaders so that Christians can lead a quiet and peaceable life in all godliness and honest.

6. Lift up holy hands, without wrath and doubting.

7. Teach the women of the churches to:

- Dress modestly
- Be sober and serious
- Adorn themselves with good works
- Learn in silence
- Not be a teacher of men
- Not to usurp a man's authority
- Continue in faith, love, and holiness with sobriety

8. Be and not be:

- Be blameless
- Be the husband of one wife
- Be vigilant
- Be sober
- Be of good behavior
- Be hospitable
- Be apt to teach
- Be a non-drinker
- Have no greed for money
- Be patient

- Not be a brawler
- Not be covetous
- Be a good ruler of his own household, having his children in subjection with all gravity
- Not be a novice
- Be of good report with the lost

9. Teach that deacons are to:

- Be grave
- Not be double-tongued
- Be non-drinkers
- Not be greedy of money
- Have a good conscience
- Be proven blameless before being given office
- Use the office of deacon blamelessly
- Be the husband of one wife
- Be good ruler of their household

10. Teach that deacon's wives are to:

- Be grave
- Not be slanderers
- Be sober
- Be faithful in all things

11. Remind God's people that in these last days many will leave the faith:

- Giving heed to seducing spirits and doctrines of devils
- Speaking lies in hypocrisy
- Having their consciences seared with a hot iron
- Forbidding to marry
- Commanding abstinence from meats

12. Refuse profane and old wives tales

13. Exercise himself unto godliness

14. Adhere to the following:

- Letting no man despise his youth
- Being an example of the believers in word, conversation, love, spirit, faith, purity
- Spending much time in reading, exhorting, and in doctrine
- Being not neglectful of his spiritual gift
- Meditating on all these things and giving himself completely to them
- Taking heed unto himself and unto doctrine and continuing in them

15. Not rebuke an elder

16. Intreat the elders as fathers and the younger men as brothers

17. Intreat the elder women as mothers and the younger women as sisters, with all purity

18. Honor the true widows

19. Have the children or nephews take care of the widows

20. Teach that a person who does not provide for his household has denied the faith and is worse than an infidel

21. Not take a widow into the care of the Church unless:

- She is more than 60 years of age
- She was the wife of one man
- She was well reported of for good works
- She brought up children
- She was hospitable to strangers
- She has been a servant to the Church
- She has given relief to the afflicted
- She has followed every good work with diligence

22. Not take younger widows into the care of the Church because they will remarry

23. Teach that elders that rule well are to be counted worthy of double honor

24. Not receive an accusation against an elder without having two or three witnesses

25. Rebuke unrepentant elders before the whole Church, so that others may also fear

26. Not be preferential or partial in his treatment of Church members

27. Not send a man into the ministry quickly or suddenly

28. Keep himself pure in every area of his rule and administration of the Church

29. Teach servants (e.g. employees) to honor their masters (e.g. employers), especially if they are saved

30. Withdraw from those who teach contrary to the exhortation of Jesus and His apostles

31. Be content with food and clothing

32. Flee from the love of money and material possessions

33. Follow after:

- Righteousness
- Godliness
- Faith
- Love
- Patience
- Meekness

34. Charge the rich members of the Church:

- To not be high-minded, but humble
- Not to trust in money and material possessions, but in God
- To give liberally of their earthly goods to the needs of others

35. Avoid profane and vain babbling and oppositions of science falsely so called

36. Not be ashamed of the testimony of the Lord, but be partakers of the afflictions of the Gospel

37. Hold fast the form of sound words and that good thing which was committed unto him

38. Be strong in the grace that is in Christ

39. Teach faithful men what he has learned from the Word so that they will be able to teach others (discipleship)

40. Endure hardness as a good soldier

41. Teach Church members:

- Not to entangle themselves in the affairs of this life
- Please God who chose them
- To strive lawfully
- That if we are dead in Christ, we shall live with Christ; if we suffer for Christ, we shall reign with Christ; if we deny Christ, He will deny us

42. Study to show himself approved unto God:

- A workman needing not to be ashamed
- Rightly dividing the Word of Truth

43. Flee youthful lusts

44. Be in the company of Christians who follow after righteousness, faith, love, and peace out of a pure heart

45. Avoid foolish and unlearned questions

46. Not to cause strife, but be gentle unto all men

47. Instruct those who oppose them in the spirit of meekness

48. Persevere in the teaching of Christ

49. Be mature, thoroughly furnished unto all good works

50. Focus continually on doing these seven important things:

- Preach the Word
- Be instant in season and out of season
- Reprove, rebuke and exhort with all long-suffering and doctrine
- Be watchful in all things
- Endure afflictions
- Do the work of an evangelist
- Fully prove his ministry

[Thank you for reading these teaching notes from more than 40 years ago.  
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